

The Cancer Patient's Assistance Society of New South Wales

ABN 76 000 412 715

Minutes of the Annual General Meeting of the members of the company held at Suite 601, Level 6, 22 Market Street, Sydney NSW 2000, on 24 November 2022 at 2.00pm.

Welcome	The President, Vicki Meyer, welcomed all in attendance.
Directors Present	The following directors were present: <ul style="list-style-type: none"> • Ms Vicki Meyer • Mr Gary Humphreys (electronically) • Ms Cathy Corderoy • Mr Philip Ridley • Mr Graeme Kruger • Mr Michael Jackson • Ms Emma Phillips • Mr David Graham
Members and Guests in Attendance	Chris Hollis – KPMG Vicki Tan – KPMG Margaret Dalmau – member, Lilier Lodge Russ Tait – Guest Kim Bramich – Member Marcus Lewis – Member Lynsey Reilly - Member Majella Gallagher – Staff
Apologies	John Colvin – Patron Dennis Robertson – Member Helen Bearup – Member Janey Ruskin Rowe – Member Justine Turnbull - Member
Chair	Ms Vicki Meyer took the chair.
Quorum	The chair noted that a quorum of members was present and declared the meeting open at 2.00 pm.

Notice of Meeting	The notice convening the meeting was, with the permission of members, taken as read.
Acceptance of 2021 AGM Minutes	The Chair noted and confirmed the minutes of the 2021 Annual General Meeting. Moved: Emma Phillips Seconded: Phillip Ridley
President's Report	President, Ms Vicki Meyer, noted that the Presidents report was the written report from the 2022 Annual Report. It was moved that this be taken as read. President thanked the Board, branches and staff for their efforts during the year. She stated it had been an honour and privilege to serve as President of Can Assist.
Acceptance of Financial Report	The Chair noted and lay before the meeting the 2022 Annual Financial Report including the Director's Report, Financial Statements and Auditor's Report for the financial year ended 30 June 2022 It was noted that the Annual Report was also available on the Web Site. Moved: Cathy Corderoy Seconded: Phillip Ridley
Questions to Directors	There were no questions.
Questions to Auditors	There were no questions. Chris Hollis noted that the audit was smooth and well run/controlled. He noted that the cash transactions were an inherent risk of the business. The President noted that this was not a new risk and a there was a policy covering this area.
Increasing number of Directors for a twelve-month period	To allow for a seamless handover for new Directors it was proposed that the number of Directors be increased to eleven for a twelve-month period. The meeting unanimously resolved: <i>that the company has decided to increase the maximum number of Directors, as defined under rule 11.1, from nine (9)</i>

	<i>to eleven (11) for the period of 12 months until the 2023 Annual General Meeting.</i>
Resignation of Director	Graeme Kruger being a Director of the Society, who retires under rule 11.2(g) of the Company's constitution and resigning as of the Annual General Meeting.
Other Business:	<p>Michael Jackson noted he was humbled to take over the Chair and thanked Vicki Meyer for all her work during her time as chair.</p> <p>Vicki Meyer noted it had been her absolute privilege to be chair.</p> <p>It was noted the contribution of Graeme Kruger as a Board member and Chair of the FAR, it has been a privilege to have him on Board.</p> <p>There was no other business.</p>

There being no further business, the meeting was declared closed at 2.24 pm.

Signed as a correct record.

Chair / /