

30th October 2023

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Cancer Patients' Assistance Society of NSW
ABN 76 000 412 715

Dear Valued Member,

I am pleased to invite you to the Can Assist Annual General Meeting for 2023:

Date: Thursday, 30 November 2023

Time: 2 pm

Location: Can Assist, Suite 601, Level 6, 22 Market Street, Sydney, NSW 2000

or attendance at the meeting may be via the electronic application Microsoft Teams*.

**Teams is a communication platform, part of the Microsoft 365 family. It is available on both Android and iOS and provides a simple and easy to use app to video meet. It will allow up to 250 participants.*

The following documents will be available online at www.canassist.org.au:

- 1) **Agenda 2023**
- 2) **Explanatory memorandum**
- 3) **Minutes of the 2022 AGM**
- 4) **New Director Profiles**
- 5) **The 2022/2023 Financial Year Report will be made available on the Can Assist website on Monday 13th November**
- 6) **Proxy Information**
- 7) **Proxy Form**

At the meeting, members will have the opportunity to:

- Find out about Can Assist's operations and finances
- Ask questions about the operations and finances of Can Assist
- Speak about any items on the Agenda

At the meeting, members will be asked to vote to:

- Change the maximum number of Directors for the following twelve months
- Elect directors.

Could you please notify us of your attendance or return the proxy form no later than Friday 24 November 2023. To register we will need you to supply your membership number and email address should you wish for the TEAMS meeting link to be sent.

To ensure questions are received and given adequate time and detail it is suggested that questions are presented for consideration before the AGM.

RSVP: admin@canassist.com.au

I hope that you will be able to attend and thank you for your continued support of Can Assist.

Kind regards,



Emma Phillips
Executive Director